

**SISTEM MAKLUMAT
PENGAJIAN SISWAZAH**
POSTGRADUATE INFORMATION SYSTEM

Universiti Teknikal Malaysia Melaka



MANUAL PENGGUNA / *USER MANUAL*
SUB MENU STATUS VAKSIN
SUB MENU VACCINATION STATUS

SMPS
Sistem Maklumat Pengajian
Siswazah


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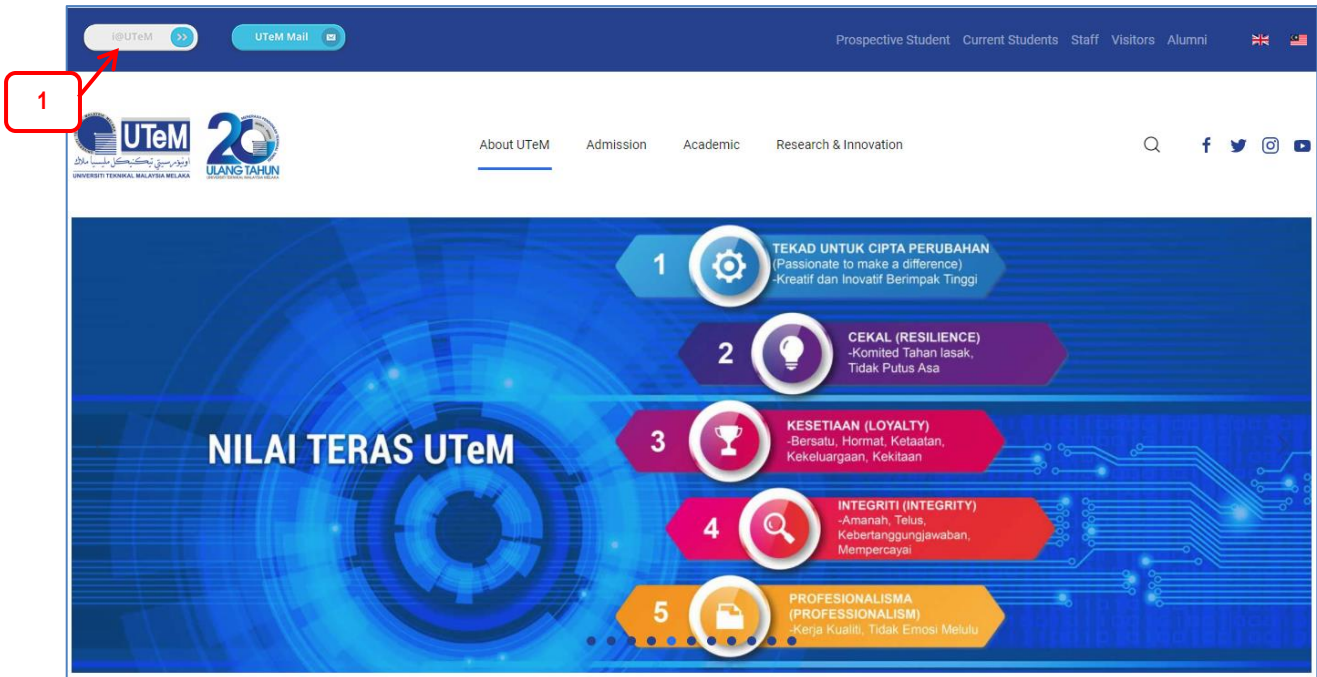
SIGN IN PORTAL i@UTeM 1

1.0 Maklumat Vaksinasi 2

Vaccination Information 2

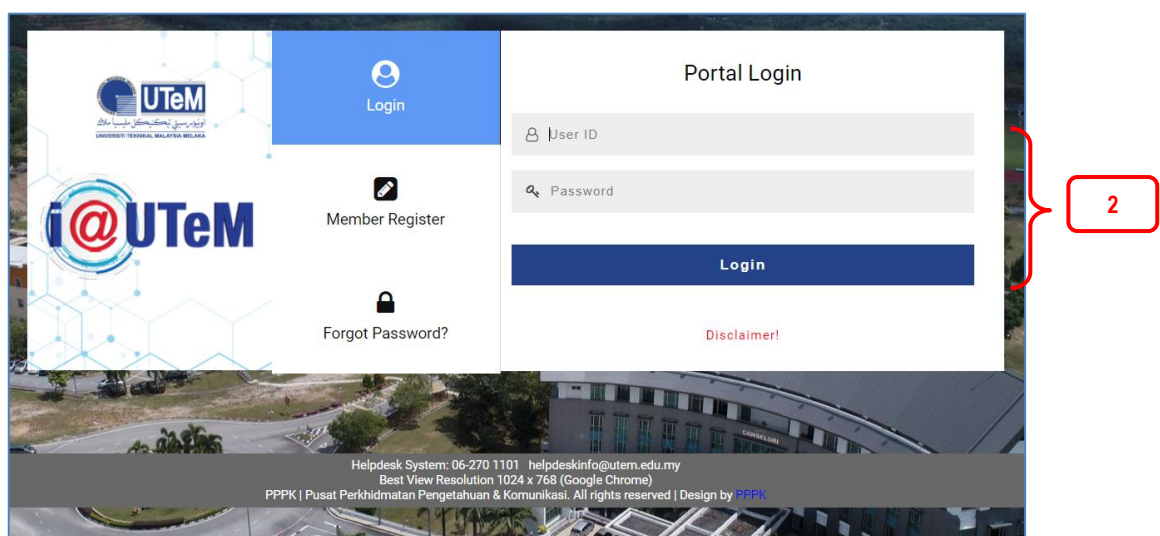
SIGN IN PORTAL i@UTeM

1. Klik  di www.utem.edu.my, Skrin 2 dipaparkan.
Click  at www.utem.edu.my, Screen 2 displayed.



Skrin 1: Laman Web UTeM
Screen 1: UTeM Home Page

2. Masukkan 'Id Pengguna' dan 'Katalaluan' dan klik 'LOGIN', Skrin Maklumat Universiti dipaparkan
Enter 'User Id' and 'Password' and click 'LOGIN', Screen University Information System display.



Skrin 2: Login Portal
Screen 2: Portal Login

1.0 Maklumat Vaksinasi *Vaccination Information*

Sub Modul Maklumat Vaksinasi adalah bertujuan untuk mengumpul maklumat vaksinasi Covid-19 pelajar.

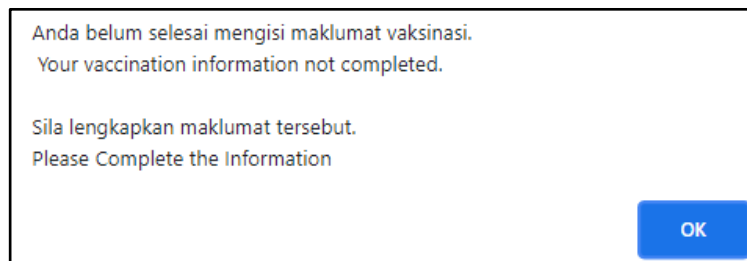
Sub Module Vaccination Information is to collect student vaccination Covid-19 status.

Log masuk portal Sistem Maklumat Universiti **i@UTeM**
*Log in portal University Information System **i@UTeM***



Skrin 1.0: Sistem Maklumat Universiti
Screen 1.0: University Information System

- i. Klik tab “SMPS”.
Click “SMPS” tab
- ii. Mesej berikut akan dipaparkan jika maklumat vaksinasi pelajar belum lengkap dua (2) dos.
This following message will be display if student does not complete two (2) dose vaccination



- iii. Klik “OK”, skrin 1.1 dipaparkan
Click “OK”, screen 1.1 display.

iv. Pilih **“Status Vaksinasi”**
Select “Vaccination Status”

v. Jika Pilihan Status adalah
If Status Selection is

a. **“Tidak Mendaftar di MySejahtera”**
“Not Registered With MySejahtera”

Pelajar tidak perlu masukkan maklumat lain.
Other information is not required

b. **“Belum Mendapat Tarikh Temujanji”**
“No Appointment Date”

Masukkan maklumat **“ID MySejahtera (MySJ ID)”**
Key in “MySejahtera ID (MySJ ID)”

c. **“Sudah Dapat Tarikh Temujanji”**
“1st Dose Appointment”

Masukkan maklumat **“Tarikh Temujanji/Vaksin Dos 1”**
Key in “Appointment/Vaccine Date Dose 1”

d. **“Sudah Terima Dos Pertama”**
“1st Dose Completed”

Masukkan maklumat **“Jenis Vaksin”**
Key in “Vaccine Type”
Masukkan maklumat **“Tarikh Temujanji/Vaksin Dos 2”**
Key in “Appointment/Vaccine Date Dose 2”

e. **“Sudah Lengkap Dua Dos”**
“Completed Two (2) Dose”

Pelajar perlu **“Muatnaik Sijil Vaksinasi”** format pdf.
Student need to “Upload Vaccination Certificate” pdf format.

Maklumat Vaksinasi
*Vaccination Information***Maklumat Pelajar**
Student Details

| | | | | | |
|---|---|---|--|---|---|
| No. Matrik <i>Matric No.</i> | : | <input type="text"/> | Nama <i>Name</i> | : | <input type="text"/> |
| No. K/P atau Pasport <i>I/C No / Passport</i> | : | <input type="text"/> | Fakulti <i>Faculty</i> | : | <input type="text" value="FACULTY OF TECHNOLOGY MANAGEMENT & TECHNOPEURSHIP"/> |
| Warganegara <i>Citizen</i> | : | <input type="text" value="MALAYSIA"/> | Program <i>Programme</i> | : | <input type="text" value="MASTER OF BUSINESS ADMINISTRATION (TECHNOLOGY AND INNOVATION MANAGEM"/> |
| No. Telefon <i>Handphone No.</i> | : | <input type="text"/> | Jenis Pengajian <i>Type of Study</i> | : | <input type="text" value="TAUGHT COURSES (01)"/> |
| Alamat <i>Address</i> | : | <input type="text" value="NO. 44 JALAN TU43A TAMAN TASIK UTAMA 75450 AYER KEROH MELAKA"/> | Sesi Semasa <i>Current Session</i> | : | <input type="text" value="1-2019/2020"/> |
| | | | Status Pelajar <i>Student Status</i> | : | <input type="text" value="AKTIF"/> |

Butiran Status Vaksinasi Pelajar
Student Vaccination Details

| | | | | | |
|---|---|--|---|---|--|
| Status Vaksinasi <i>Vaccination Status</i> | : | <input type="text" value="Sila Pilih"/> | Tarikh Janji Temu/Vaksin Dos 1 <i>Appointment/Vaccine Date Dose 1</i> | : | <input type="text"/> |
| ID MySejahtera (MySJ ID) <i>MySejahtera ID (MySJ ID)</i> | : | <input type="text"/> | Tarikh Janji Temu/Vaksin Dos 2 <i>Appointment/Vaccine Date Dose 2</i> | : | <input type="text"/> |
| Jenis Vaksin <i>Vaccine Type</i> | : | <input type="text" value="Sila Pilih"/> | Muatnaik Sijil Vaksinasi <i>Upload Vaccination Certificate</i> | : | <input type="text" value="Choose File"/> <input type="text" value="No file chosen"/> |
| Pernah Mendapat Jangkitan Covid-19 <i>Ever Got Covid-19 Infection</i> | : | <input type="radio"/> Ya/Yes <input checked="" type="radio"/> Tidak/No | Tarikh Mula Jangkitan <i>Infection Start Date</i> | : | <input type="text"/> |
| <small>(Jika Ya Sila Nyatakan Tarikh Mula dan Tamat Jangkitan/If Yes Please State The Start and End Dates Of The Infection)</small> | | | Tarikh Tamat Jangkitan <i>Infection End Date</i> | : | <input type="text"/> |
| <input type="button" value="Simpan (Save)"/> | | | | | |

Skrin 1.1: Maklumat Vaksinasi
Skrin 1.1: Vaccination Information

- vi. Tekan , maklumat vaksinasi disimpan. Mesej berikut dipaparkan.
Click , vaccination information saved. Following message display.



- vii. Klik "OK", skrin 1.2 dipaparkan.
Click "OK" sscreen 1.2 display.
- viii. Pelajar hendaklah kemaskini maklumat "Pernah Mendapat Jangkitan Covid-19" jika pernah dijangkiti.
Student is requires to update "Ever Get Covid-19 Infection" if ever infected.
- Masukkan "Tarikh Mula Jangkitan"
Key in "Infection Date Start"
 - Masukkan "Tarikh Tamat Jangkitan"
Key in "Infection Date End"

Maklumat Vaksinasi
Vaccination Information

Maklumat Pelajar
Student Details

| | | | |
|--|--|--|--|
| No. Matrik <i>Matric No.</i> | ██████████ | Nama <i>Name</i> | ██████████ |
| No. K/P atau Pasport <i>IC No / Passport</i> | ██████████ | Fakulti <i>Faculty</i> | FACULTY OF TECHNOLOGY MANAGEMENT & TECHNOPRENEURSHIP |
| Warganegara <i>Citizen</i> | MALAYSIA | Program <i>Programme</i> | MASTER OF BUSINESS ADMINISTRATION (TECHNOLOGY AND INNOVATION MANAGEM |
| No. Telefon <i>Handphone No.</i> | ██████████ | Jenis Pengajian <i>Type of Study</i> | TAUGHT COURSES (01) |
| Alamat <i>Address</i> | NO. 44 JALAN TU43A TAMAN TASIK UTAMA 75450 AYER KEROH MELAKA | Sesi Semasa <i>Current Session</i> | 1-2019/2020 |
| | | Status Pelajar <i>Student Status</i> | AKTIF |

viii.a

Butiran Status Vaksinasi Pelajar
Student Vaccination Details

| | | | |
|---|--|---|------------------------------|
| Status Vaksinasi <i>Vaccination Status</i> | NOT REGISTERED WITH MYSEJAHTRA | Tarikh Janji Temu/Vaksin Dos 1 <i>Appointment/Vaccine Date Dose 1</i> | |
| ID MySejahtera (MySJ ID) <i>MySejahtera ID (MySJ ID)</i> | | Tarikh Janji Temu/Vaksin Dos 2 <i>Appointment/Vaccine Date Dose 2</i> | |
| Jenis Vaksin <i>Vaccine Type</i> | Sila Pilih | Muatnaik Sijil Vaksinasi <i>Upload Vaccination Certificate</i> | Choose File No file chosen |
| Pernah Mendapat Jangkitan Covid-19 <i>Ever Got Covid-19 Infection</i> | <input checked="" type="radio"/> Ya/Yes <input type="radio"/> Tidak/No | Tarikh Mula Jangkitan <i>Infection Start Date</i> | |
| <small>(Jika Ya Sila Nyatakan Tarikh Mula dan Tamat Jangkitan/If Yes Please State The Start and End Dates Of The Infection)</small> | | Tarikh Tamat Jangkitan <i>Infection End Date</i> | |

viii.b

Skrin 1.2: Maklumat Vaksinasi
Screen 1.2: Vaccine Information

ix. Paparan Sijil Vaksin yang telah dimuatnaik.
View Upload Vaccine Certificate

Maklumat Vaksinasi
Vaccination Information

Maklumat Pelajar
Student Details

| | | | |
|--|--|--|--|
| No. Matrik <i>Matric No.</i> | ██████████ | Nama <i>Name</i> | ██████████ |
| No. K/P atau Pasport <i>IC No / Passport</i> | ██████████ | Fakulti <i>Faculty</i> | FACULTY OF TECHNOLOGY MANAGEMENT & TECHNOPRENEURSHIP |
| Warganegara <i>Citizen</i> | MALAYSIA | Program <i>Programme</i> | MASTER OF BUSINESS ADMINISTRATION (TECHNOLOGY AND INNOVATION MANAGEM |
| No. Telefon <i>Handphone No.</i> | ██████████ | Jenis Pengajian <i>Type of Study</i> | TAUGHT COURSES (01) |
| Alamat <i>Address</i> | NO. 44 JALAN TU43A TAMAN TASIK UTAMA 75450 AYER KEROH MELAKA | Sesi Semasa <i>Current Session</i> | 1-2019/2020 |
| | | Status Pelajar <i>Student Status</i> | AKTIF |

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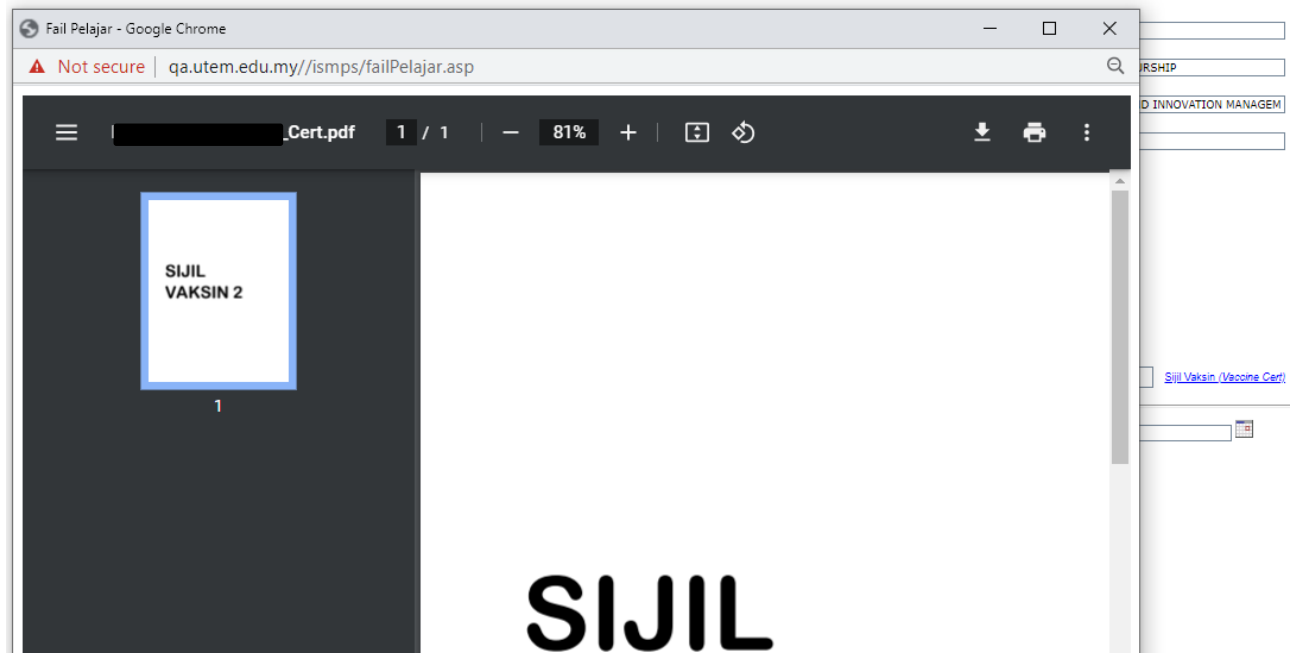
Butiran Status Vaksinasi Pelajar
Student Vaccination Details

| | | | |
|---|--|---|------------------------------|
| Status Vaksinasi <i>Vaccination Status</i> | COMPLETED TWO (2) DOSE | Tarikh Janji Temu/Vaksin Dos 1 <i>Appointment/Vaccine Date Dose 1</i> | 22/06/2021 |
| ID MySejahtera (MySJ ID) <i>MySejahtera ID (MySJ ID)</i> | 01127771234 | Tarikh Janji Temu/Vaksin Dos 2 <i>Appointment/Vaccine Date Dose 2</i> | 12/07/2021 |
| Jenis Vaksin <i>Vaccine Type</i> | SINOVAC | Muatnaik Sijil Vaksinasi <i>Upload Vaccination Certificate</i> | Choose File No file chosen |
| Pernah Mendapat Jangkitan Covid-19 <i>Ever Got Covid-19 Infection</i> | <input type="radio"/> Ya/Yes <input checked="" type="radio"/> Tidak/No | Tarikh Mula Jangkitan <i>Infection Start Date</i> | |
| <small>(Jika Ya Sila Nyatakan Tarikh Mula dan Tamat Jangkitan/If Yes Please State The Start and End Dates Of The Infection)</small> | | Tarikh Tamat Jangkitan <i>Infection End Date</i> | |

Skrin 1.3: Maklumat Vaksinasi
Screen 1.3: Vaccine Information

Maklumat Vaksinasi
Vaccination Information

Maklumat Pelajar
Student Details



Skrin 1.4: Paparan Sijil Vaksinasi
Screen 1.4: View of Vaccination Certificate